



उ.पू. ह.ह.वि.नि.  
NEHDC

पूर्वोत्तर हस्तशिल्प एवं हस्तकरपा विकास निगम लिमिटेड  
(भारत सरकार का उद्यम)  
North Eastern Handicrafts and Handlooms Development Corporation Limited  
(A Government of India Enterprise)



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Azadi Ka  
Amrit Mahotsav

No.NEHHDC/ L&E/ JHIC-ASPIRE/2023-24/01/2463

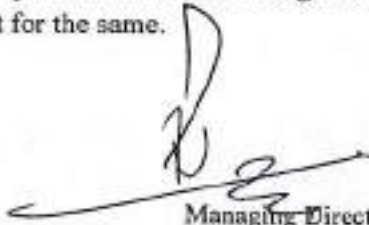
Date: 19.09.2023

### NOTICE INVITING TENDER (NIT)

Northeastern Handicrafts and Handlooms Development Corporation (NEHHDC) Guwahati invites sealed quotations in Two Bid System from eligible and qualified Bidders of India, for the following proposal:

NIT No.	Description
I	Supply/installation and commissioning of various equipment & tools/instruments at Jewelry and Handicraft Incubation Centre of Northeastern Handicrafts and Handlooms Development Corporation Limited (NEHHDC) at East Point Tower, Bamunimaidam, Guwahati, Assam

Date and Time for publishing, Downloading, Last Date of online submission of Tender with other documents and other detailed terms & conditions of NIT are available on website: [www.nehhdc.com](http://www.nehhdc.com) and Central Public Procurement Portal <https://etenders.gov.in/eprocure/app>. Further, prospective bidders are requested to keep watching website [www.nehhdc.com](http://www.nehhdc.com) regularly for any subsequent information/ corrigendum to the advertisement. There will be no separate advertisement for the same.

  
Managing Director  
North Eastern Handicrafts & Handlooms  
Development Corporation Ltd. (NEHHDC)

CIN: U361010ML1697GOI001696 | website: [www.nehhdc.com](http://www.nehhdc.com) | email: [md.nehhdc@gmail.com](mailto:md.nehhdc@gmail.com)

शिल्प संवर्धन एवं अनुभव केंद्र, गरचुक, पमोही रोड, गुवाहाटी- ७८१०३५  
Crafts Promotion & Experience Center, Garchuk, Pamohi Road, Guwahati- 781035

North Eastern Handicrafts & Handlooms  
Development Corporation Ltd  
(Ministry of DoNER, Govt. of India)  
Garchuk, Pamohi Road, Guwahati – 781035,  
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Tender enquiry document for purchase of  
equipment/tools/instruments for NEHHDC  
Jewelry and Handicraft Incubation Centre at  
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North Eastern Handicrafts & Handlooms Development Corporation Ltd  
(A Government of India Enterprise)  
Garchuk, Pamohi Road, Guwahati-781035

Phone No.: +91 9791019917, +91 84739 54630

E-mail: hr.nehhdc@gmail.com

Ref.: NEHHDC/ L&E/ JHIC-ASPIRE/2023-24/01/2463

Date: 19.09.2023

Sub: Invitation of e-Tender for the supply of equipment/tools/instruments for Jewelry and Handicraft Incubation Centre of NEHHDC at East Point Tower, Bamunimaidam, Guwahati, Assam

Tenders in Two Bid system are invited from manufacturers/authorized dealers/suppliers for the supply of equipment/tools/instruments for Jewelry and Handicraft Incubation Centre of NEHHDC at East Point Tower, Bamunimaidam, Guwahati, Assam. Detailed information regarding the items, application/tender forms, EMD details, specifications, terms and conditions can be downloaded from the following websites:

- www.nehhdc.com
- Government of India e- procurement portal <https://etenders.gov.in/eprocure/app>

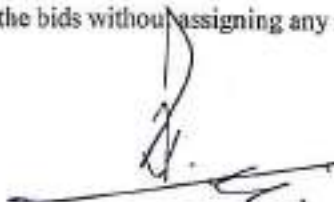
The interested bidders shall submit their tender(s) through online mode at the e- procurement portal <https://etenders.gov.in/eprocure/app>

All interested bidders are requested to participate in the tenders online through the website <https://etenders.gov.in/eprocure/app>.

There is no need to submit the hard copy of the bid.

Further, prospective bidders are requested to keep watching website [www.nehhdc.com](http://www.nehhdc.com) regularly for any subsequent information/ corrigendum to the advertisement. There will be no separate advertisement for the same.

The undersigned reserves the right to accept or reject any or all the bids without assigning any reason at any stage.

  
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**Jewelry and Handicraft Incubation Centre** at  
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Date: 19/09/2023

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**Critical Date Sheet**

NIT ID (To be allotted by portal after uploading of tender):	
NIT Reference Number:	NEHHDC/ L&E/ JHIC-ASPIRE/2023-24/01/2463
Date of release of NIT through e-procurement Portal:	19/09/2023
NIT Submission Start Date (Online):	20/09/2023
Pre-bid meeting	29/09/2023
Last Date & time for submission of online Bid:	16/10/2023; 12:00 PM
Date & time for opening of Technical Bid:	17/10/2023; 3 PM
Date & time for opening of Financial Bid:	To be notified to Technically qualified Bidders later on
Last date for Receipt of Tender fees and EMD:	16/10/2023
Tender Document Fee:	Rs. 3000/- [TENDER FEE/COST: Tender cost will be exempted for Micro, Small and Medium Enterprises (MSMEs) as per Section-10 of the Public Procurement Policy for Micro, Small and Medium Enterprises (MSMEs) Order, 2012; dated 23-12-2012 from Ministry of Micro, Small & Medium Enterprises (MSMEs), Government of India and also for Startups as recognized by DPIIT.]
EMD	Rs. 2,00,000/- [EMD:EMD Fee will be exempted for Micro, Small and Medium Enterprises (MSMEs) and Startups as per Rule 170 (i) of GFR 2017 as revised Department of Expenditure office memorandum no.F.20/2/2014-PPD(Pt.) dated 25 <sup>th</sup> July'2017.]



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**Jewelry and Handicraft Incubation Centre** at  
East Point Tower, Bamunimaidam, Guwahati

## 1. Introduction

- 1.1. The Jewelry and Handicraft Incubation Centre of NEHHDC is located at the 5<sup>th</sup> Floor of East Point Tower, Bamunimaidam, Guwahati, Assam. The Centre is located about 3 Km away from Guwahati Railway Station and 30 Km away from the LGB International Airport. The location is one of the key commercial hubs of Guwahati.
- 1.2. The Incubation Centre has been created to impart skill development training as well as to provide rental manufacturing facilities to existing entrepreneurs, jewelers (skilled and semi-skilled), design students and potential entrepreneurs.
- 1.3. The project has been supported under the ASPIRE Scheme of Government of India.
- 1.4. NEHHDC invites Quotations from Manufacturers/Authorized Dealers/Suppliers for supply/installation and commissioning of various equipment & tools/instruments leading to functioning of the Incubation Centre. The details of requirements are provided under Scope of Work.



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**Scope of work**

1.5. The broad scope of work is described in the following Table.

**Table: Scope of work for supply to Jewelry and Handicraft Incubation Center**



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Sl. No.	Item Description	Quantity	Units
1	2	4	5
1	<b>Package A (Gemstone Section)</b>		
1.1	<b>Assortment Station</b>	1	Number
1.2	<b>Trim Saw Machine:</b> 230 V, Single phase, 50 Hz; Saw Blade 100 - 150 mm; Blade Thickness 0.2 - 1 mm; Max. size of cut 30 mm; Speed 700 - 2800 rpm; must be suitable for slicing of all kinds of gemstones from 2 to 30 mm pc. sizes	1	Number
1.3	<b>Pre-shaping Machine</b> suitable for pre shaping of faceted as well as Cabochon gemstones: Single Phase, 50 Hz; 230 V; Grinding Lap: 100/180/260; Grit Diamond Lap; Lap Bore: 12.7 mm; Speed: 450 - 2800 rpm	1	Number
1.4	<b>Dopping Station</b>	2	Number
1.5	<b>Semi Automatic Universal Calibration Machine</b> with ability to calibrate faceted as well as Cabochon gemstones 2 - 20 mm sizes with close tolerance as per ICA specifications including coolant & lighting arrangements and Master Piece Oval, Pear, Square & Octagon etc.	1	Number
1.6	<b>High Precision Electrically operated variable speed Faceting &amp; Polishing Machine</b> suitable for processing of different hardness of Gemstones to produce 2 mm to 10 mm Round, Square, Pear, Oval, Heart, Octagon, Trillion and other fancy shapes including accessories such as Table cutting & Polishing Mast, Transferring Device etc.	2	Number
1.7	<b>Cabochon Polishing Machine:</b> 230 V, 50 Hz, Single phase; Grinding Lap: 100/180/260; Grit Diamond Lap Bore: 12.7 mm Speed: 450 - 2800 rpm	1	Number
1.8	<b>Vibratory Polisher:</b> Min. 4 Kg load per cycle; main container must be wear resistant and scratch proof	2	Number
1.9	<b>UltraSonic Drilling Machine:</b> 220 V, 50 Hz; Ultrasonic unit 25 Khz Auto Tuning Transducers: Electrostrictive PZT; Max. Drilling thickness :6 mm; Max. Drilling Dia : 1.50 mm	2	Number
1.10	<b>Grading Station</b>	1	Number
1.11	<b>Stone Carving Design Machine Mix</b>	3	Number
2	<b>Package B (Tools for Gemstone processing)</b>		
2.1	Modified Brass Indexing Dop Holder For IFP Machine Brass Dopsticks	40	Piece
2.2	Brass Dopsticks precision 2 mm to 7 mm for F&P Machine	400	Piece
2.3	Diamond Plate 600 Mesh	10	Piece
2.4	Diamond Plate 1200 Mesh	10	Piece
2.5	8" Polishing Lap (Copper and Silver Alloy)	6	Piece
2.6	Diamond Powder	400	Ct.
2.7	Burner Set For Doping	1	Piece
2.8	Special Dopping Wax	10	Kg
2.9	Stone cleaning powder (caustic soda)	2	Kg
2.10	Stone cleaning bowl	10	Piece
2.11	Wooden Dops Stands( for F&P MACHINE )	10	Piece
2.12	Gem Cleaning Liquid (thinner )	5	Ltr.
2.13	Cloth stone cleaning	10	Mtr.
2.14	Oil can	2	Piece
2.15	Mobile Oil	2	Ltr.
2.16	Dop cleaning brush (Brass Brush )	10	Piece
2.17	Brass Dopsticks - Precision 2mm To 7 mm For calibration Machine	500	Piece

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2.18	Diamond Plate 100, 180, 260 , 360 & 600 Mesh -	35	Piece
2.19	Pliers/Cutter	10	Piece
2.20	Tub small for Stone Rough	4	Piece
2.21	Spectacle for eyes guard	6	Piece
2.22	Sawing Blade	200	Piece
2.23	Tub small for Stone Rough	8	Piece
2.24	Emery powder Size-100,150no	8	Kg
2.25	Gas Burner set with pipe & clamp For Tools Soldering	1	Set
2.26	Gas Lighter	4	Piece
2.27	drip set	20	Piece
2.28	Tub small Size	4	Piece
2.29	Emery powder Size-360 & 600 no - (5 kg+5 Kg)	10	Kg
2.30	Tub Big Size 10 ltr	3	Piece
2.31	Mica Wood Polishing wheel	1	Piece
2.32	Polishing powder ( Chromium Oxide )	8	Kg
2.33	Polishing powder White ( Tin Oxide )	2	Kg
2.34	Polishing powder Pink	2	Kg
2.35	Coconut oil	1	Piece
2.36	Diamond mixing bowl	8	Piece
2.37	Powder gr. White, mixing bowl medium Size	6	Piece
2.38	Tweezers	6	Piece
2.39	Scoop	6	Piece
2.40	Eye Glass	10	Piece
2.41	Dial Gauge	3	Piece
2.42	Gem color Matching tray	2	Piece
2.43	Assortment Pad	4	Piece
2.44	Fine cloth	5	Piece
2.45	Gem Grading Table Lamp	2	Piece
2.46	Table Lamp	5	Piece
2.47	Gems stores Box ( PVC ) Mix Size	15	Piece
2.48	Polythene Bag Mix Size	30	Packet
2.49	Gem Paper Packet Mix	30	Packet
2.50	Rubber Band	2	Packet
2.51	Stone carving tools kit for design	1	Set
2.52	Amethyst ( Gemstone Rough )	1	Kg
2.53	Citrine ( Gemstone Rough )	1	Kg
2.54	Garnet ( Gemstone Rough )	2	Kg
2.55	Green Onyx ( Gemstone Rough )	4	Kg
2.56	Mix CZ Gemstone Rough	4	Kg
3	<b>Package C (Hardware and Software for Design Station)</b>		
3.1	Desktop computer with flat monitor: Intel Core i7, latest Gen, Hexa Core, min. 2.5 GHz Clock Speed, 8 GB DDR4 RAM, 512 GB SSD, Intel UHD Graphics 630, 23.8 inches, 1920 x 1080 pixels, Wired keyboard, Mouse, Windows 10 OS, MS Office (Professional), other accessories Min. 1 Year Warranty	3	Nos.
3.2	Rhino Software	1	Nos.
3.3	Digital Flatbed Scanner	1	Nos.
3.4	Colour Printer	1	Nos.

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3.5	Dip Resin 3D Printer for Jewelry; Indicative spec. Speed up to 700 layers per hour, X & Y Resolution 30 $\mu$ Native, Z Resolution min 10 $\mu$ . Pixel size 0.052 mm, Platform size 200 x 112 x 150 mm, USB connectivity, supporting CAD software, necessary accessories and consumables to commission and initial operation; Machine warranty min. 3 years, Life time software upgrade; installation, commissioning and training of users at site.	1	Nos.
3.6	Liquid Die Frame Assorted size	25	Piece
3.7	Liquid Silicone Rubber	20	Ltr.
4	<b>Package D (Equipment for Casted Jewellery Section)</b>		
4.1	Electrical Melter: 230 Volt, 50 Hz, 6 kW Gold capacity: 1/2 kg with Digital controller, Proportional/On/Off operation; Melting temperature: Up to 1150°C	1	Nos.
4.2	1HP, 0.75 KW, 1 $\phi$ Motorized Rolling Machine: Rolls width x diameter: 101x57 - 4" x 2.25" mm Operating system; Wire grooves from - to: 0.75 - 7 Maximum sheet width: 37 Maximum apertures of rolls: 6 No. of half round grooves: 2	1	Nos.
4.3	Vulcanizer with Digital PID controller & Digital timer: 230 Volt AC, Single Phase, Maximum opening: 4.5" Maximum temperature: 200°C Maximum timer: 99 minutes	1	Nos.
4.4	Wax Injector With Compressor with Digital temperature controller & PID; Double sided nozzle; 230 Volt AC, Single Phase, Wax capacity: 2 KG & 2.5 KG; Air required: 0 - 25 PSI	1	Nos.
4.5	Burnt Furnace with high density insulation material to prevent heat loss; Digital PID profile temperature controller Flask capacity: 6; 1 $\phi$ , 230 V AC, 6 KW	1	Nos.
4.6	3 In 1 Casting & Investment Machine; with Digital PID temperature controller. Isolated low voltage heating system and High vacuum suction; 230 Volt AC, Single Phase; Maximum temperature: 1150°C Vacuum pump: 350 Ltr./Min. Flask size (Casting): 4" diameter x 8" height, Melting capacity: 1 KG	1	Nos.
4.7	Water Jet Machine; 3 $\phi$ 440 Volt AC, 2.2 KW Water Inlet: 5 Liter/Minute; Water Pressure: 40 - 110 Bar (Max.)	1	Nos.
4.8	Jewelry Filing Table with Motor Hand Tool Accessories; ; Maximum Speed: 5000 RPM, 230 Volt, 50 Hz Micro Motor of 35000 RPM	4	Nos.
4.9	Stone Setting Table with Motor hand tool accessories; Power supply: 230 Volt, 50 Hz; Motor: 5000 RPM, 150 Watt Micro motor of 35000 RPM	3	Nos.
4.10	Fully automatic Magnetic Polisher having forward & reverse motion; Capacity (gm): 400-600; Bowl size: 10"x8" PP & Acrylic; 1.0 HP; Speed: Constant 2800 RPM, 230 V AC 1 $\phi$	1	Nos.
4.11	Polishing Machine with Pocket cloth filters capacity 10 micron, Silencer and Locking facility; 1/3 $\phi$ , 230/440 V AC, 2.2 KW Suction power: 250 CFM/station; Operating person: Double	1	Nos.
4.12	Ultrasonic Cleaning Machine; Power generating frequency at 35 $\pm$ 5% KHz. Heating temperature 65°C, Capacity: 9 Ltr., 250 W. Ultrasonic frequency (KHz): 33 $\pm$ 5% , 230 V AC 1 $\phi$ Heat capacity: 500 W	1	Nos.

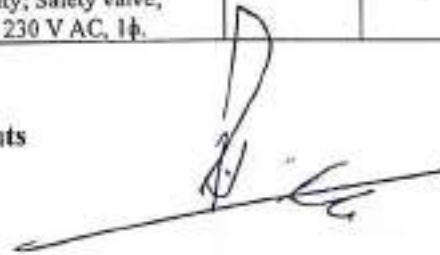


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4.13	Jewellery Steam Cleaner made of rust free fully stainless body; Maximum dry steam temperature of 180°C. Automatic pressure & temperature cut off switch; Safety valve for over press release, Water level: Auto sensor; Steam pressure: 100 PSI. Capacity: 9 Ltr. 220 V AC, 1 $\phi$	1	Nos.
5	<b>Package E (Equipment for Handmade Jewellery)</b>		
5.1	Low voltage Electrical Melter; 230 Volt, 50 Hz. Gold capacity: 1/2 kg with Digital controller: Proportional/On/Off operation; Melting temperature: Up to 1150°C	1	Nos.
5.2	Motorized Rolling Machine; Rolls width x diameter: 101" x 57" - 4 mm x 2.25 mm; Wire grooves from - to: 0.75 - 7 Maximum sheet width: 37 Maximum apertures of rolls: 6 No. of half round grooves: 2 Depth per rotation of string: 0.78; 230 V, 50 Hz, 1 $\phi$	1	Nos.
5.3	Manual Press Size 4 No.	1	Nos.
5.4	Model Making/Jewellery Making Table; with Motor hand tool accessories; 230 Volt, 50 Hz; Motor: 5000 RPM, 150 Watt Micro motor of 35000 RPM	3	Nos.
5.5	Stone Setting Table; with Motor hand tool accessories; 230 Volt, 50 Hz; Motor: 5000 RPM, 150 Watt, Micro motor of 35000 RPM	2	Nos.
5.6	Enamel & Analing Furnace with Digital PID profile temperature controller having 8- steps 2-memory or 16-steps single memory, Power ON & Heat ON indicator. Powder coated MS fabrication, Attached control panel; Flask capacity: 2; 1 $\phi$ , 230 V AC, 3 KW	1	Nos.
5.7	Polishing Machine with Pocket cloth filters capacity 10 micron, silencer & locking facility; 1/3 $\phi$ , 230/440 V AC, 2.2 KW Suction power: 250 CFM/station Operating person: Double	1	Nos.
5.8	Working Table	1	Nos.
6	<b>Package F (Equipment for Plating section)</b>		
6.1	Table Model Plating Plant with Universal Digital Timer, Bath Capacity: 2 - 10 Ltr.; 230 V, AC, 50 Hz; Bath Temp. 65 Deg. C	1	Nos.
6.2	Ultrasonic Cleaning Machine; Power generating frequency: 35 $\pm$ 5% KHz; Heating temperature 65°C, Capacity 9 Ltr.; Ultrasonic frequency: 33 $\pm$ 5% KHz; 230 V AC 1 $\phi$ Heat capacity: 500 W	1	Nos.
6.3	Jewelry Steam Cleaner with auto/manual water fills; Rust free stainless body; Maximum dry steam temperature of 180°C. Automatic pressure & temperature cut off facility; Safety valve; Steam pressure: Min. 100 PSI; Capacity: 9 Ltr. 230 V AC, 1 $\phi$ .	1	Nos.

Instruments



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Sl. No.	Item Description	Quantity	Units
1	2	4	5
1	Instruments		
1.1	Battery Powered Electronic Scale 500 x 0.01 Gr.	4	Number
1.2	Battery Powered Electronic Scale 5000 x 0.05 Gr.	4	Number
1.3	Dial Gauge 0-20 mm	1	Number
1.4	Leveridge Gauge Set 0-20 mm	1	Number
1.5	Electronic Digital Calipers 0-150 mm	1	Number

### Miscellaneous Items (Annexure A)

Sl. No.	Item Description	Quantity	Units
1	2	4	5
1	Consumables (Set 1)		
1.1	Gem Tweezer Fine Size 6, 1/4" Long	4	Nos.
1.2	Paper Tape Measure 0-15 cm.	2	Nos.
1.3	Drawing board	5	Pieces
1.4	Drawing sheet	5	Packets
1.5	Butter paper	50	Pieces
1.6	Drawing pin	2	Packets
1.7	Drawing clamp	50	Pieces
1.8	Design template	10	Pieces
1.9	Steel rule 24"	5	Pieces
1.10	Set square	5	Pieces
1.11	Drawing pencil	10	Packets
1.12	Drawing pen	5	Pieces
1.13	Color pencil	10	Packets
1.14	Color box	5	Pieces
1.15	File folder	10	Pieces
1.16	Lamp with CFL	5	Pieces
1.17	Stone asserting Tweezer	5	Pieces
1.18	Solution for 3-D wax printer	5	Litres
1.19	Pinton	10	Pieces
1.20	PVC Boxes (Assorted sizes)	20	Pieces
1.21	Polythene bags (assorted sizes)	50	Packets
1.22	Spring cutter	10	Pieces
1.23	Prong cutter	10	Pieces

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1.24	Liquid silicone rubber	20	Kg
1.25	Surgical blade no.(11 & 12)	10	Packets
1.26	Surgical plastic blade handle	2	Pieces
<b>2</b>	<b>Consumables (Set 2)</b>		
2.1	Saw Frame Fixed Superior	8	Pieces
2.2	HAND DRILL (Drilling Tool For Jeweler, 1/4" With Chuck	1	Pieces
2.3	RING SIZE ROD (Ring Mandrel Superior Steel Without Marking	2	Pieces
2.4	NYLON BRUSH (Brush, Nylon, With Wooden Handle- 4 Rows )	10	Pieces
2.5	Tweezer	10	Pieces
2.6	Plier Green All Shape	40	Pieces
2.7	RING HOLDER (Plier 5.3/4" Ring Holding Stainless Steel )	2	Pieces
2.8	RING SIZER (Finger Size 5-25	1	Pieces
2.9	RING RIZER ROD (Finger Size 5- 25 )	1	Pieces
2.10	Tweezer Antimagnetic 6-NO. Stainless Steel )	10	Pieces
2.11	File Wooden Handle	20	Pieces
2.12	Graver Wooden Handle	20	Pieces
2.13	Graver ( GREEN, YELLOW )	40	Pieces
2.14	Size Cutter	6	Pieces
2.15	Spring Cutter	20	Pieces
2.16	Prong Cutter	2	Pieces
2.17	Lindstromer Cutter	1	Pieces
2.18	Side Green Cutter	10	Pieces
2.19	PIN TON (Pin Tong Hexagonal With 2 Reversible Collets )	10	Pieces
2.20	Saw Blade All Type, 02,04,06,10no.	20	Pieces
2.21	Saw Deshi Blade Mix	10	Packets
2.22	Files Tri.,Flat,Rd,Half Rd., Sq, & Knife 18 Cm	60	Pieces
2.23	Files Tri.,Flat,Rd,Half Rd., Sq, & Knife 16 Cm	60	Pieces
2.24	Files Tri.,Flat,Rd,Half Rd., Sq, & Knife 12 Cm	60	Pieces
2.25	Divider 3" Mt	2	Pieces
2.26	Stone Asserter Tweezer	4	Pieces
2.27	Fiber Solder Tweezer With Band	6	Pieces
2.28	Die Frame For Rubber Mould Mix Size	8	Pieces
2.29	Mould Rubber	30	Kg
2.30	Surgical Blade No.(11 & 12)	5	Pkt
2.31	Surgical Plastic Blade Handle	2	Pieces
2.32	S.R.S.WAX BLUE/PINK/GREEN- 4 Kgs Each	12	Kg
2.33	Silicon Spray	4	Pieces
2.34	Wax Cleaning Set	1	Set

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2.35	Micro Soldering Iron For Tree Making	2	Pieces
2.36	Tree Stand For Tree Making	2	Pieces
2.37	Flask Black Rubber Base 2", 2.5", 2.5, 3" & 3.5"	25	Pieces
2.38	NEW GOLD LUSTRE FOR POLISHING	6	Pieces
2.39	MINI POLISHING COMPOUND	4	Pieces
2.40	MINI POLISHING COMPOUND GREEN	4	Pieces
2.41	WHITE CLOTH STICHING BUFF 6X50, WHITE CLOTH STICHING BUFF 4X50	15	Pieces
2.42	2C BRUSH SPL ( 2 LINE BALL BUFF ) 3"	15	Pieces
2.43	3C BRUSH SPL(3 LINE BALL BUFF ) 3"	15	Pieces
2.44	YELLOW & GREEN STICHING CLOTH BUFF 6X50	15	Pieces
2.45	RING BUFF 3" HARD )	6	Pieces
2.46	RING BUFF- 4" HARD )	6	Pieces
2.47	WOODEN HAND WICE WITH LEATHER	6	Pieces
2.48	WOODEN HAND WICE WITH LEATHER (SCREW)	6	Pieces
2.49	WOODEN HAND WICE WITHOUT LEATHER (SCREW)	6	Pieces
2.50	PLATE VICE ( BIG & SMALL )	5	Pieces
2.51	INVESTMENT POWDER 1 BAG 22.5 KG	5	Pieces
2.52	MEASUREMENT JUG	1	Pieces
2.53	FLASK ALL SIZE ( 2", 2.5", 3.0, 3.5", 4" ETC )	30	Pieces
2.54	SILICON RING ROD 2", 2.5", 3", 3.5", 4", 4.25", 5" ETC	150	Pieces
2.55	FLASK TONGPLIER FOR 2" 2.5", 3", 3.5", 4", 4.5:	5	Pieces
2.56	CRUCIBLE TONG PLIER - 2.5"	2	Pieces
2.57	GRAPHITE CRUSIBLE - 1 KG & 2KG	40	Pieces
2.58	BEND TONG PLIER FOR POURING MELT	2	Pieces
2.59	EMERY PAPER 320-600	100	Pieces
2.60	OIL CAN CUPPY (Flux Dispenser Plastic )	10	Pieces
2.61	BAN SEEL	10	Pieces
2.62	BRASS BRUSH BIG ( 6 rows )	10	Pieces
2.63	BRASS BRUSH BIG ( 3 rows )	10	Pieces
2.64	HAIR BRUSH BIG SIZE	10	Pieces
2.65	TABLE LAMP	10	Pieces
2.66	LAMP LIGHT	10	Pieces
2.67	PAISA BUFF - HARD, MEDIUM & SOFT in ¾" & 1"	500	Pieces
2.68	WHITE RUBBER WHEEL, KNIFE RUBBER & FLAT RUBBER WHEEL BULLET BUFF, BULLET BURR (GREEN)	500	Pieces
2.69	PINTON	10	Pieces

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2.70	SCREW MANDRELS (BUFF PIN - SMALL & BIG)	30	Pieces
2.71	PENCIL BUFF MANDRELS 3MM & 2MM	30	Pieces
2.72	POLISH PAPER MANDRELS	30	Pieces
2.73	JANTURY ROUND 4",6",8",10",12",14"	6	Pieces
2.74	DRILL BITS 1.0 TO 2.5 MM	600	Pieces
2.75	SPRUE CUTTER 8"	2	Pieces
2.76	BLACK PLIERS (M.S) ALL SHAPE	60	Pieces
2.77	WATER STONE 6",JILLASON 600 SAN BATTI	5	Pieces
2.78	Extra Hooks for Cleaning Rack (Ultra Sonic Hanger)	2	Pieces
2.79	STEAM TWEZEER 8",10",12"	3	Pieces
2.80	SETTING HAMMER	5	Pieces
2.81	IRON HAMMER	10	Pieces
2.82	HAMMER 500GM,1KG,1.5KG	5	Pieces
2.83	J B ANGLE (Bench Pin with V-Slot and Clamp)	10	Pieces
2.84	Dapping punch set of 36)	2	Pieces
2.85	Mandrel for oval, square, hexagonal, rectangular, triangular etc.	10	Pieces
2.86	RING STAMP for 9K, 14K, 18K, 20K & 22K	10	Pieces
2.87	GAS CYLINDER ( SMALL )	30	Pieces
2.88	IRON ANVIL	1	Pieces
2.89	IRON ( ROUND PLATE 4",5" )	10	Pieces
2.90	EMERY WHEEL	2	Pieces
2.91	Mandrel for Bangle & Bracelet in round)	2	Pieces
2.92	Mandrel for Bangle & Bracelet in Oval	2	Pieces
2.93	Anvil Round Base Superior (SAFARA )	3	Pieces
2.94	HAND WIRE PULLER Big	2	Pieces
2.95	HAND WIRE PULLER Small	2	Pieces
2.96	MACHINE WIRE PULLER	2	Pieces
2.97	FALSON JOLL 12"	2	Pieces
2.98	PIPE MAKING TEMPLATE	2	Pieces
2.99	Casting block - 3 lines )	2	Pieces
2.100	ASBESTOS SHEET	10	Pieces
2.101	IRON SIEVE BASE for soldering	10	Pieces
2.102	GLASS COTTON	20	Pieces
2.103	TORCH ( GAS LIGHTER )	10	Pieces
2.104	GAS BURNER (BIG )	2	Pieces
2.105	GAS REGULATOR	2	Pieces
2.106	BURRS ALL TYPE	100	Pieces
2.107	GAS PIPE ( 6 METAR )	1	Pieces
2.108	SOLDERING LIQUID ( 1 LITRE)	5	Pieces

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2.109	SOLDERING SOLID ( SUHAGA )	3	Kg
2.110	MOOSE- MIX SIZE ( SMALL METAL MELTING POT )	4	Kg
2.111	BENZINE ( FOR WAX CLEANING 1 BOTTLE- 500. ML)	5	Pieces
2.112	JHONSAN BABY POWER	5	Pieces
2.113	MAGNETIC PIN	1	Kg
2.114	MAGNETIC LIQUID	2	Ltr.
2.115	SETTING WAX for model making operation	1	Kg
2.116	SETTING WAX for setting operation	5	Kg
2.117	ROUND BURR -7 - 20 No.	100	Pieces
2.118	CROSS BURR -7 - 20	100	Pieces
2.119	CUP BURR - 7 -20 No.	100	Pieces
2.120	HARD BURR - 7 - 20 No.	100	Pieces
2.121	GRAVER	100	Pieces
2.122	GRAVER HANDLE	60	Pieces
2.123	SETTING HAMMAR	5	Pieces
2.124	SETTING HAMMAR WITH MOTOR	3	Pieces
2.125	MICRO MOTOR	3	Pieces
2.126	CAUSTIC SODA	5	Kg
2.127	FEVIQUICK	100	Pieces
<b>3</b>	<b>Consumables (Set 3)</b>		
3.1	Saw frame fixed superior	6	Pieces
3.2	SAW BLADE ALL TYPE, 02,04,06,10NO.	20	Packets
3.3	SAW DESHI BLADE MIX	10	Packets
3.4	SIZE CUTTAR	5	Pieces
3.5	SPRING CUTTER	10	Pieces
3.6	PRONG CUTTER	2	Pieces
3.7	SIDE GREEN CUTTER	6	Pieces
3.8	IRON ANIVAL( EARN)	1	Pieces
3.9	IRON ( ROUND PLATE 4",5" )	10	Pieces
3.10	SETTING HAMMER	5	Pieces
3.11	IRON HAMMER	6	Pieces
3.12	HAMMER 500GM, 1KG, 1.5KG	3	Pieces
3.13	J B ANGLE (Bench Pin with V-Slot and Clamp)	10	Pieces
3.14	Dapping punch ( set of 36)	1	Pieces
3.15	METAL STAMP JEWELLERY DIE FOR JEWELLERY DESIGNS	10	Pieces
3.16	TAPER THIN ROD for making Bazel & Collet in oval, square hexagonal, rectangular, triangular & other shapes	6	Pieces
3.17	BANGLE ROUND , OVAL (Bracelet mandrel casted round )	1	Pieces
3.18	BANGLE OVAL (Bracelet mandrel casted oval )	1	Pieces

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3.19	Anvil Round Base Superior (SAFARA)	2	Pieces
3.20	HAND WIRE PULLER- SMALL SIZE	1	Pieces
3.21	HAND WIRE PULLER- MEDIUM SIZE	1	Pieces
3.22	MACHINE WIRE PULLER ( BY HAND )	1	Pieces
3.23	FALSON JOLL 12"	2	Pieces
3.24	PIPE MAKING TEMPLATE	2	Pieces
3.25	FILES - TRI.,FLAT,RD,HALF RD., SQ, & KNIFE 18 CM	60	Pieces
3.26	FILES -TRI.,FLAT,RD,HALF RD., SQ, & KNIFE 16 CM	60	Pieces
3.27	FILES - TRI.,FLRT,RD,HALF RD., SQ, & KNIFE 12 CM	60	Pieces
3.28	HAND DRILL (Drilling tool for jeweler, 1/4" with chuck)	1	Pieces
3.29	RING SIZE ROD (Ring mandrel superior steel without marking plain)	2	Pieces
3.30	NYLON BRUSH (Brush, Nylon, with Wooden handle )	5	Pieces
3.31	Tweezer	6	Pieces
3.32	PLIER- GREEN ALL SHAPE ( without grove)	40	Pieces
3.33	RING HOLDER (Plier 5.3/4" ring holding stainless steel )	2	Pieces
3.34	RING SIZER (Finger size 5 – 25 (29 rings)	1	Pieces
3.35	RING RIZER ROD (Finger size 5-25 )	2	Pieces
3.36	Tweezer antimagnetic 6-No. stainless steel ]	10	Pieces
3.37	FILE WOODEN HANDLE	20	Pieces
3.38	Graver wooden handle	20	Pieces
3.39	Graver ( GREEN, YELLOW )	50	Pieces
3.40	PIN TON (Pin tong hexagonal with 2 reversible collets )	12	Pieces
3.41	DIVIDER 3" MT	2	Pieces
3.42	STONE ASSERTING TWEEZER	5	Pieces
3.43	SETTING WAX	2	Kg
3.44	2C BRUSH SPL( 2 LINE BALL BUFF ) 3"	25	Pieces
3.45	3C BRUSH SPL(3 LINE BALL BUFF ) 3"	25	Pieces
3.46	RING BUFF 3" HARD	10	Pieces
3.47	RING BUFF 4" HARD	10	Pieces
3.48	WOODEN HAND VICE WITH LEATHER	6	Pieces
3.49	WOODEN HAND VICE WITH LEATHER (SCREW)	6	Pieces
3.50	WOODEN HAND VICE WITHOUT LEATHER (SCREW)	6	Pieces
3.51	PLATE VICE ( BIG & SMALL )	2	Pieces
3.52	CRUCIBAL HOLDING TONG PLIER 2.5"	2	Pieces
3.53	SMALL TONG PLIER	1	Pieces
3.54	BLUE EMERY PAPER 1000-1200-1500	100	Pieces
3.55	OIL CAN CUPPY (Flux Dispenser Plastic )	10	Pieces
3.56	BAN SEEL	10	Pieces
3.57	BRASS BRUSH BIG – 6 ROWS	6	Pieces
3.58	BRASS BRUSH BIG - 3 ROWS	6	Pieces

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3.59	INVESTMENT POWDER 1 BAG 22.500 KG	1	Pieces
3.60	HAIR BRUSH BIG SIZE	10	Pieces
3.61	MEASUREMENT JUG	1	Pieces
3.62	TABLE LAMP	10	Pieces
3.63	LIGHT EXTRA FOR LAMP	20	Pieces
3.64	GRAPHITE CRUCIBLE 1 KG & 2KG	25	Pieces
3.65	PINTON	10	Pieces
3.66	SCREW MANDRELS (BUFF PIN-SMALL & BIG)	20	Pieces
3.67	PENCIL BUFF MANDRELS- 3MM & 2MM	20	Pieces
3.68	POLISH PAPER MANDERALS	20	Pieces
3.69	JANTURY ROUND 4",6",8",10",12",14"	6	Pieces
3.70	DRILL BITS 0.70 TO 2.5 MM, 20 SIZES	500	Pieces
3.71	SPRUE CUTTER - 8"	1	Pieces
3.72	BLACK PLIERS (M.S) ALL SHAPE	50	Pieces
3.73	WATER STONE 6", JILLASON 600 SAN BATTI	3	Pieces
3.74	METAL STAMP BAND SILVER OR GOLD	5	Pieces
3.75	GAS CYLINDER- SMALL ( for Gas lighter)	20	Pieces
3.76	EMERY WHEEL	2	Pieces
3.77	Casting block (ingot mould of cast iron, 3 lines )	2	Pieces
3.78	ASBESTOS SHEET	10	Pieces
3.79	IRON SIEVE BASE for soldering	10	Pieces
3.80	GLASS COTTON	10	Pieces
3.81	TORCH ( GAS LIGHTER )	10	Pieces
3.82	GAS BURNER (BIG )	1	Pieces
3.83	GAS REGULATOR	1	Pieces
3.84	BURRS - ALL TYPE	400	Pieces
3.85	GAS PIPE ( 6 METER )	1	Pieces
3.86	SOLDERING LIQUID ( 1 LITRE )	5	Pieces
3.87	SOLDERING SOLID BORIC POWDER ( SUHAGA )	0.5	Kg
3.88	MOOSE - MIX SIZE ( SMALL METAL MELTING POT )	5	Kg
3.89	SOLDER IRON FOR WAX FILLING	5	Pieces
3.90	FEVQUICK	50	Pieces
3.91	GLASS ENAMEL MEENA ALL COLORS	2	Packets
3.92	ENAMEL MEENA ALL COLORS	2	Packets
3.93	SUSHA - KUSUM BRAND ( WAX )	5	Kg
3.94	ASSORTED TOOLS FOR ASSAMESE JEWELLERY	1	Set
4	<b>Consumables (Set 4)</b>		
4.1	COPPER WIRE 25 S.W.G.	5	Kg
4.2	K-20 FOR ULTRA MACHINE	5	Kg
4.3	D.M. WATER	100	Ltr.
4.4	SULFURIC ACID ( H2SO4)	5	Ltr.
4.5	P H PAPER	10	Packets



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4.6	HYDROMETER	1	Pieces
4.7	HAND GLOVE	5	Packets
4.8	MASKS	2	Packets
4.9	MULTIMETER	1	Pieces
4.10	THERMOMETER	2	Pieces
4.11	FLASK ( GLASS ) MIX SIZE	5	Pieces
4.12	JAR ( GLASS ) MIX SIZE	5	Pieces
4.13	TEST TUBE MIX SIZE	20	Pieces
4.14	TWEEZER MIX SIZE	10	Pieces
4.15	TWEEZER WITH PVC COATED MIX SIZE	10	Pieces
4.16	SPRING CUTTER	10	Pieces
4.17	PRONG CUTTER	10	Pieces
4.18	STONE ASSERTING TWEEZER	10	Pieces
4.19	OIL CAN (Flux Dispenser Plastic )	5	Pieces
4.20	BRASS BRUSH ( 6 LINE )	5	Pieces
4.21	HAIR BRUSH BIG SIZE	5	Pieces
4.22	MEASUREMENT JUG	2	Pieces
4.23	TABLE LAMP	5	Pieces
4.24	LIGHT'S FOR LAMP	10	Pieces
4.25	PINTON	5	Pieces
4.26	BLACK PLIERS(M.S)ALL SHAPE	5	Pieces
4.27	GREEN PLIERS(M.S)ALL SHAPE	5	Pieces
4.28	J B ANGLE (Bench Pin with V-Slot and Clamp)	5	Pieces
4.29	ASBESTOS SHEET	5	Pieces
4.30	IRON FORGED SIEVE	5	Pieces
4.31	GLASS COTTON	5	Pieces
4.32	TORCH ( GAS LIGHTER )	2	Pieces
4.33	GAS BURNER (BIG )	1	Pieces
4.34	GAS REGULATOR	1	Pieces
4.35	GAS PIPE ( 6 METER )	1	Pieces
4.36	BOX PVC ALL SIZE	20	Pieces
4.37	POLYTHENE BAG ALL SIZE	50	Packets
4.38	BUTTER PAPER	100	Pieces
4.39	PAPER PACKET ALL SIZE	50	Packets
4.40	NIKHIL WHITE RHODIUM CHEMICAL	10	Ltr.
4.41	NIKHIL WHITE RHODIUM BRIGHTNER	1	Bottle
4.42	PALLADIUM WHITE RHODIUM CHEMICAL	1	Bottle
4.43	NIKHIL GOLD RHODIUM CHEMICAL	1	Bottle

2. Minimum eligibility condition to submit bids

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2.1. Interested Manufacturers/Authorized Dealers/Suppliers must fulfill the following requirements and shall submit necessary documents as indicated below along with their application for pre-qualification for the aforesaid scope of work:

- a) Original Equipment Manufacturer or Authorized Dealer/Supplier with a proven track record.
- b) Must have experience of supply, installation and commissioning of equipment of similar nature.
- c) The Manufacturer/Authorized Dealer/Supplier must have a full time Authorized Representative stationed in Guwahati.
- d) The Manufacturer/Authorized Dealer/Supplier must have valid PAN, GST Registration and other relevant licenses issued by appropriate Authority.
- e) The Manufacturer/Authorized Dealer/Supplier must be financially sound.
- f) The bidder must not be blacklisted/debarred from participation by any Government organization.



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2.2. The following documentary evidence as proof of compliance to regulatory and other requirements (as applicable) shall be submitted by the Respondents (Upload pdf files)

**A. Statutory requirements**

1. Proof of incorporation/registration of the organization
2. Income Tax registration (PAN)
3. ITR of last three years (FY 2020-2021, FY 2021-2022, FY 2022-2023)
4. GST Registration
5. Udyam Registration (If applicable)
6. Startup registration (If applicable)
7. NSIC/MSME registration (If applicable)
8. Consents from Pollution Control Board
9. BIS License
10. Any other requirements

**Note:**

- a) If valid certificates are not available, proof of application for renewal should be provided.
- b) Valid certificates should be furnished within (Seven) days of closing of the Tender.

**B. Experience requirements**

1. **Documentary evidence** of carrying out similar supply & commissioning during the previous 5 (Five) year's period (Work order, certificate of satisfactory completion of work may be submitted).
2. Other conditions being equal, preference will be given to Respondents registered in Assam.

**3. How to apply**

**3.1. Pre-bid meeting**

- A Pre-bid conference will be held through on-line mode as per the following details:
  - **Date: 29/09/2023**     **Time: 3:00 PM**
  - The Respondents interested to attend the pre-bid meeting are requested to send their queries to the following e-mail IDs **on or before 29/09/2023**:
  - Email ID: [pamrata.nehdc@gmail.com](mailto:pamrata.nehdc@gmail.com); [hr.nehdc@gmail.com](mailto:hr.nehdc@gmail.com)
  - The on-line meeting Links shall be mailed to the Respondents who will send their queries.

3.2. The interested Manufacturer/Authorized Dealer/Supplier shall submit the Bids in the prescribed format along with supporting documents in and upload on [www.eprocure.gov.in](http://www.eprocure.gov.in).

5)

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### **Corrigenda, Addenda, Amendments to the Tender**

3.3. All Corrigenda, addenda, amendments, time extensions to the Tender, if any, will be hosted on the website of NEHHDC (<https://nehhd.com/tender-and-notifications/>) and no separate notification shall be issued. Prospective Respondents against the Tender are requested to visit the website regularly to keep themselves updated.

### **3.4. Queries/clarifications**

If the Respondents need any further clarification on this Tender document even after the pre-bid meeting, they may send their queries at least one week before the closing date of the Tender to the following person:

**Name: Namrata Das**

Designation: Executive

Contact No.: +91 9791019917

E-mail: [namrata.nehhd@gmail.com](mailto:namrata.nehhd@gmail.com)



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**4. Evaluation Method for Short-listing the Bidders:**

- 4.1. Bidders may bid for all the packages or parts. However, the Bidder must be able to supply all the items included in a package.
- 4.2. NEHHDC will evaluate the Technical Bids for short-listing the Bidders and Financial Bids shall be opened only for the Technically Qualified Bidders. The Technical evaluation for the will be based on the following criteria:

**Criteria for Technical Evaluation of the Bidders**

Sr. No.	Parameters	Description of parameter	Score	Evaluation methodology
1.	Past experience	Experience of the Respondent in similar line of business	5	The bidder having experience of 3 years or more will be awarded full marks & others will be assigned scores proportionately.
2.	Turnover from business	Financial credential in terms of turnover from similar line of business	10	The bidders having average annual turnover of Rs.40,00,000.00 (Rupees forty lakhs) with valid UDIN number during previous 3 Financial Year (2020-2021, 2021-2022 and 2022-2023) will be assigned full marks; others will be assigned proportionate scores.  However, for the DPIIT-registered Startups subject to meeting of quality technical specifications, as per Office Memorandum No. F.20-2/2014-PPD(Pt.) of Department of Expenditure, and also as per Clause 1.10.4 of Goods Procurement Manual 2022 for Micro, Small and Medium Enterprises (MSMEs) average annual turnover criteria will be relaxed to Rs.20,00,000.00 (Rupees twenty lakhs) or above for (the last three financial years 2020-2021, 2021-2022 and 2022-2023) The bidder shall provide

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				registration certificate under DPIIT for the Startups and Micro, Small and Medium Enterprises (MSMEs) must submit Udyam registration certificate).
3.	Track record	Experience of having successfully executed similar supply/works for the Government of Assam or Central Government	5	The bidders who have successfully executed Five or more similar supplies/works each of estimated cost or more during last 3 consecutive FY will be assigned full score; other bidders will be assigned proportionate scores.
4.	Third party recognition	Certification such as ISO 9001:2015 from accredited agency, ZED certification, winner of state/national level business performance awards etc.	5	Score 1 per recognition (Max. score 5)
<b>Total Marks</b>			<b>25</b>	

## 5. Financial Bids

- 5.1. Financial bids shall be invited from Technically qualified short-listed Respondents only.
- 5.2. Financial Bid evaluation shall be based upon all-inclusive total cost of individual packages.

## 6. Response formats

- 6.1. The Respondents shall submit the Bid documents as per Annexure I to VII along with supporting documentary evidence. Only online Bids will be accepted in pdf format.

## 7. Disclaimer

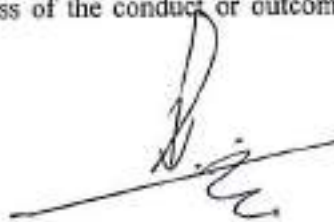
- a) The Tender Enquiry Document (TED) document is not an Agreement and is neither an Offer nor Invitation by the NEHHDC to the prospective Respondents or any other person.
- b) The purpose of this TED is to provide interested parties with information that may be useful to them in the formulation of their Proposals/Offer pursuant to this TED.
- c) Information provided in this TED document to the Respondents is on a wide range of matters, some of which depends upon the interpretation of law. The information given

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equipment/tools/instruments for NEHHDC  
Jewelry and Handicraft Incubation Centre at  
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is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. NEHHDC accepts no responsibility for the accuracy or otherwise for any interpretation or opinion in the law expressed herein.

- d) NEHHDC also accepts no liability of any nature whether resulting from negligence or otherwise, however arising from reliance of any Respondent upon the statements contained in this TED document. NEHHDC may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this TED.
- e) The issue of the TED does not imply that NEHHDC is bound to select any Respondents for the supply/commissioning works. NEHHDC reserves the right to reject all or any of the proposals without assigning any reasons whatsoever.
- f) The Respondents shall bear all costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by NEHHDC or any other costs incurred in connection with or relating to its Proposal. All such costs and expenses will remain with the Respondents and NEHHDC shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by any Respondents in preparation or submission of the Proposal, regardless of the conduct or outcome of the selection Process.



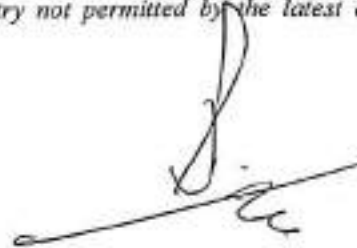
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## 8. General Terms and Conditions

8.1. Interested Manufacturers/Authorized Dealers/Suppliers have to fulfill the following requirements and shall submit necessary documents as indicated below along with their application for pre-qualification for the aforesaid scope of work:

- a) Respondents shall submit Manufacturer's proof of registration/Manufacturer's Certification of appointment of Dealership (If applicable).
- b) Respondents shall submit Experience of supply, installation and commissioning of equipment of similar nature.
- c) The Manufacturer/Authorized Dealer/Supplier must have a full time Authorized Representative stationed at Guwahati.
- d) The Manufacturer/Authorized Dealer/Supplier must submit copies of valid PAN, GST Registration and other relevant licenses issued by appropriate Authority.
- e) The Manufacturer/Authorized Dealer/Supplier must be financially sound and shall submit their latest 6 (six) months Bank Account Statement in support of their financial credibility.
- f) The delivery of the items and commissioning shall be at **5<sup>th</sup> Floor, East Point Tower, Bamunimaidam, Guwahati 781021, Assam**
- g) All items shall be verified at site for quality and quantity by designated representative(s) of NEHDC prior to installation and commissioning.
- h) The Manufacturer/Authorized Dealer/Supplier shall submit a post commissioning Test Report duly certified by the User (As applicable).
- i) Wherever applicable the products shall conform to relevant BIS Standards/possess BIS License.
- j) *The supplier shall identify the Country of Origin in case of imported items and shall not supply items imported from any country not permitted by the latest circulars of the Government of India.*





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## 9. Other terms and conditions

- a) The TED document shall be submitted in English language only.
- b) The Manufacturer/Authorized Dealer/Suppliers shall submit documentary evidence in support of facts/claims submitted/made in response to the TED. Each page of the documents submitted shall be signed and sealed by competent authority of the Manufacturer/Authorized Dealer/Supplier.
- c) The Respondents would be responsible for all its expenses, costs and risks incurred towards preparation of the TED document, attending any pre-bid/bid meeting(s) and visiting the Incubation Center site or any other location in connection therewith. NEHDC shall, in no case, be responsible or liable for any such costs whatsoever, regardless of the outcome of the TED process.
- d) **Open responses received through e-mail/FAX or any other media shall not be considered.**
- e) 100% payment shall be made for the supplies within 30 days of receipt of Bills along with certificate of receipt of goods/completion of commissioning work issued by the competent authority of NEHDC.
- f) Wherever post delivery services like AMC/Warranty/Guarantee are involved, an amount of 10% of the Contract value shall be retained at the time of payment of the Bills. The said retained amount shall be refunded in full without any interest accrued upon and after deduction, if any due to deficiency in supply after 15 days of completion of the AMC/Warranty/Guarantee period.
- g) The successful Manufacturer/Authorized Dealer/ Suppliers shall enter into an agreement with NEHDC for post delivery services of the equipment wherever applicable.
- h) This TED document is not an Agreement or Offer. The purpose of this TED document is to provide the intended Manufacturers/Authorized Dealers/Suppliers with information to assist the formulation of their proposals. The TED does not claim to contain all the information the Bidders might require
- i) NEHDC reserves the Rights to accept or reject any/all Bids or cancel the process at any time without any liability and assigning any reasons thereof.

**Tender Document Fee: Rs.3000/- (Rupees Three Thousand only) and EMD: Rs.2,00,000/- (Rupees Two Lakh only)** may be paid through either (a) Demand Draft of any Scheduled Bank in favour of North Eastern Handicrafts & Handlooms Development Corporation Ltd. payable at Guwahati or (b) Net Banking or NEFT/RTGS (Name: Northeastern Handicrafts and Handlooms Development Corporation Limited; Account No.: 33510809937; Bank: State Bank of India; Branch: Bamunimaidam; IFSC: SBIN000021; Account type: Current). Proof of payment must be enclosed (uploaded) along with the Technical Bid. Performance security may be in the form of Bank Guarantee.

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**ANNEXURE – I**

**CHECKLIST FOR COMPULSORY DOCUMENTS TO BE SUBMITTED BY BIDDER**

Sr. No.	Title	Yes/No	Page No.
1	Certificate of incorporation/Firm Registration/Valid Trade License		
2	PAN Card of the Company/Firm/Proprietor		
3	GST Registration certificate		
4	IT Return for last three years		
5	Solvency Certificate from a Chartered Accountant		
6	Purchase Order copies in the bidder's name for having supplied the quoted items to any reputed organizations during previous three years		
7	Any other document relevant to the Tender		
8	Annexure I to VII		



Name, signature & Address of the Bidder with Stamp

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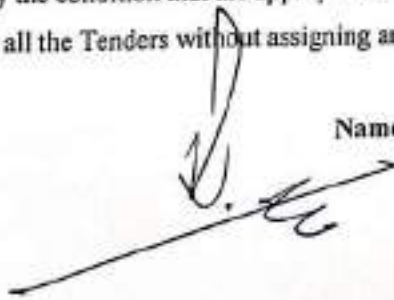
ANNEXURE-II

UNDERTAKING

(To be submitted on Rs. 100/- non judicial stamp paper)

1. I/we the undersigned certify that I/we have gone through the Terms & Conditions mentioned in the Tender document and undertake to comply with them. The rates quoted by me/us are valid and binding on me/us for acceptance for the period of 6 (Six) months from date of opening of tender.
2. It is certified that the rates quoted by me are the lowest quoted for any similar Government assisted organizations/schemes in India.
3. I/we undertake that I/we will be in position to provide AMC, Spare Parts, and Consumables for 3 (Three) years after completion of guarantee/warranty period for equipment where AMC is applicable. I/we also undertake to keep the equipment in running order throughout the year under warranty/guarantee /AMC. In case any equipment under warranty/guarantee /AMC goes out of order, the fault will be attended to within 24 hours of lodging of the complaint. I/we shall ensure that the equipment will be set right within the shortest possible time.
4. There is no vigilance/ CBI case or criminal court case(s) pending against my/ our firm.
5. On Inspection if any article is found not as per supply order and specifications, it shall be replaced by me/us in time as asked for, at my /our own expenses.
6. I/we hereby undertake to supply the items as per specifications and directions given in supply order within the stipulated period.
7. I/we undertake to provide guarantee/warranty as mentioned in specifications from the date of satisfactory inspection and commissioning.
8. I/we abide by the condition that the appropriate authority of NEHHDC reserves the right to accept or reject any or all the Tenders without assigning any reasons (s) thereof.

Name, signature & Address of the Bidder with Stamp



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**ANNEXURE – III**

**INSTRUCTIONS FOR ONLINE BID SUBMISSION**

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal. More information useful for submitting online bids on the CPP Portal may be obtained at: <https://etenders.gov.in/eprocure/app>.

**REGISTRATION**

1. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://etenders.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.
2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID/password and the password of the DSC/e- Token.



Name, signature & Address of the Bidder with Stamp

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ANNEXURE – IV

TENDER TERMS AND CONDITIONS

- a. Tenders will be opened in the Office of Northeastern Handicrafts and Handlooms Development Corporation (NEHHDC) Guwahati on the stipulated date and time.
- b. The Technical Bid shall not include the price of the items. Any Technical Bid quoting the price shall be rejected.
- c. The quoted price in the Financial Bid should be all inclusive lump sum price offered for each item including cost of the equipment, freight, Insurance, transit insurance, packing forwarding etc., and including charges for installation and commissioning and including GST and including charges for the quoted warranty period
- d. The rates quoted should be F.O.R Jewelry and Handicraft Incubation Center, 5<sup>th</sup> Floor, East Point Tower, Bamunimaidam, Guwahati. Lift services for carrying of goods may not be available. No other charges in addition will be payable on any account over and above the lump sum price quoted in the price bid. The rates quoted in ambiguous terms such as "Freight on actual basis "or" Taxes as applicable extra "or "Packing forwarding extra" will render the bid liable for rejection.
- e. Only Techno – commercial bid (unpriced bid) will be opened first on the date mentioned. The price bid of the Technical qualified Bidders only will be considered for evaluation.
- f. For imported goods, the price quoted shall not be higher than the lowest price charged by the Bidder for the goods of the same nature, class or description to a purchaser, domestic or foreign or to any organization or department of Government of India.
- g. If it is found at any stage that the goods as stated have been supplied at a lower price, then that price, with due allowance for elapsed time will be applicable to the present case and the difference in cost would be refunded by the supplier to the purchaser, if the contract has already been concluded.
- h. The Bidder shall quote only in Indian Rupees.
- i. Successful bidders shall not be entitled to any rate revision of price for any reason except that allowed by the Government of India.
- j. The rates quoted should be valid for one year from the date of approval of the Tender and the quantity mentioned is on the basis of present requirements which are to be supplied within the period mentioned in the tender.
- k. Wherever applicable, the equipment should be Guaranteed/Warranted (Comprehensive) for a minimum period of 2 (Two) years from the date of satisfactory commissioning and inspection.
- l. The successful bidder should furnish Performance Security Deposit @10% of the value of the

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contract.

- m. Appropriate authority of NEHHDC will be at liberty to terminate the tender proceedings without assigning any reasons thereof. The bidder will not be entitled for any compensation whatsoever in respect of such termination.
- n. The successful bidder should strictly adhere to the mentioned delivery schedule. Supply, installation and commissioning should be done within the prescribed period on the supply order.
- o. Bidder selection will be made on the basis of total cost (Technically qualified bids) mentioned in the price bid column.



Name, signature & Address of the Bidder with Stamp

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ANNEXURE – V

COMPANY PROFILE

1. Name of the firm:
2. Full Address:
3. E-mail Id:
4. Telephone/Mobile No.:
5. Fax No.:
6. Name & address of your Bankers.  
Stating the name in  
which the Account  
stands
7. (Please give Account details)
8. Any other information which you consider necessary to furnish

DATE:



Name, signature of the Bidder with Stamp